

PAY SLIP

Date of Payment: ___/___/___
Pay Period: ___/___/___ to ___/___/___

Employee's name: _____

Employer's name: _____

Employer's ABN (if any): _____

Classification/Job Title under the Award(s)/Agreement(s): _____

Name of Award(s)/Agreement(s): _____

Ordinary hourly rate: \$ _____ and/or annual rate (salary): \$ _____

Wages

Ordinary Rate hrs	@ (rate)	\$.....
Penalty rate 1	Type: (e.g. Saturday / evening rate) hrs	@ (rate)
Penalty rate 2	Type: (e.g. public holiday rate) hrs	@ (rate)
Overtime hrs	@ (rate)	\$.....
Shift loading hrs	@ (rate)	\$.....
Other loading	Type: hrs	@ (rate)

Additional Lump Sum Payments

Incentive-based payment	Type: _____	\$.....
Bonus	Type: _____	\$.....
Other payments	Type: _____	\$.....
Termination entitlements	Details: (including notice, redundancy, accrued leave, etc)* _____	\$.....
GROSS PAYMENT		\$.....

Deductions

Taxation		\$.....
Other deduction	Purpose: (e.g. salary sacrifice) _____ [Account/Fund name] (or name and number): _____	\$.....
Total deductions		\$.....
NET PAYMENT		\$.....

Employer Superannuation Contribution

Name of Fund/Scheme _____	Contribution: \$.....
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Note: Pay slips must be issued to employees within one working day of the day they are paid.